

# INDIANHEAD CONFERENCE CONSTITUTION 2014-15

## INDIANHEAD CONFERENCE CONSTITUTION

### ARTICLE I - Name

**Section 1:** The name of this organization shall be called the “Indianhead Conference.”

### ARTICLE II - Purpose

**Section 1:** The purpose of this organization shall be to provide direction for interscholastic activities.

### ARTICLE III - Members

**Section 1:** The members of this organization shall be the following schools:  
Bayfield, Bessemer, Butternut, Drummond, Hurley, Ironwood, Mellen, Mercer,  
Solon Springs, South Shore, Wakefield-Marenisco, and Washburn,

**Section 2:** The Executive Board shall be composed of the head administrator and principal of each school.

**Section 3:** Each school has one vote which shall be that of the head administrator or someone designated by him/her.

**Section 4:** New members may be admitted to this organization by a vote of not less than two-thirds of the member schools.

**Section 5:** A quorum shall consist of a simple majority of membership and a legally constituted meeting must have a quorum present.

## **ARTICLE IV - Executive Board**

- Section 1:** The officers of the organization shall be a President, Vice-President, and Executive Secretary. The Vice-President and Executive Secretary may be the same person.
- Section 2:** All officers shall be elected in alphabetical order of schools at the May meeting of the Executive Board for a term of two years.
- Section 3:** The governing body of this organization shall be the Executive Board.

## **ARTICLE V - Duties of the Executive Board and Officers**

**Section 1: The Executive Board shall:**

- A. Carry on the business of the Conference as specified in the Constitution and By-laws.
- B. Annually fix the salary of officials for interscholastic conference events.
- C. The Indianhead Conference shall contract a conference commissioner as an independent contractor for two-year periods of time (beginning July 1 and ending June 30). The executive committee of the Indianhead Conference shall be responsible for advertising this position and appointing an interview committee, which shall make recommendations for the commissioner position to the executive committee. Approval of the contracted position shall be a majority vote of the conference administrators present at a meeting (quorum required). The commissioner will be evaluated yearly based on the job description. Each school will be asked to fill out one evaluation.
- D. Amend the By-laws.

**Section 2: The President shall:**

- A. Preside at all meetings.
- B. Be an ex-officio member of all committees.
- C. Have the necessary power to call special meetings whenever necessary.
- D. Be the official Conference representative.

**Section 3: The Vice President shall:**

- A. Assume the duties of the President in his/her absence.

**Section 4: The Executive Secretary shall:**

- A. Keep the minutes of all meeting in good form.
- B. Carry on all financial transactions, authorized by vote of members or special meetings, and render an accounting as authorized by the Conference.
- C. Send four or more copies of the minutes of each meeting to all member schools following each meeting. These copies are to be mailed within two

weeks following the meeting.

## **ARTICLE VI - Meetings**

**Section 1:** The Executive Board shall hold two meetings per year. The first meeting is to be the second Wednesday in October. The second meeting is to be the first or second Wednesday in May as determined by the executive officers. The regular scheduled meeting shall be held in the evening with the place set by the Executive Board. Coaches attending the fall meeting are: baseball, softball, track, and golf. Coaches attending the spring meeting are: boys' basketball, girls' basketball, volleyball, and cross country.

**Section 2:** Meeting dates may be changed by the Executive Board.

**Section 3:** Special meetings may be called by the president or by a majority of the Executive Board and shall be in writing.

## **ARTICLE VII - Sports Regulations**

**Section 1:** The Indianhead Conference shall have the authority to regulate all of the interscholastic activities of member schools when these activities are confined within the group. (See Article II, Section 2.) (there is no section 2 in article II)

**Section 2:** The coaches, known as the Indianhead Conference Coaches Association, may hold meetings in their respective or combined groups to make tentative plans to be submitted to the Executive Board for its approval. Each coaches group shall elect a chairperson who will be responsible for scheduling meetings for their group.

**Section 3:** The Conference Commissioner will work with the Coach-Chairperson of each sport group, calling meetings of those groups when necessary, in order to develop suggested schedules of contests/events for a succeeding year.

- a. The Conference Commissioner will gather together the suggested schedules from all sport group chairpersons and present these to the Indianhead Conference president by May 1<sup>st</sup> of each year; along with his/her recommendations for implementation of those schedules in a succeeding year.
- b. It then becomes the responsibility of the Indianhead Conference to authorize all sports schedules for a succeeding year during the spring meeting.

## **ARTICLE VIII - Dues**

**Section 1:** Dues shall be fixed annually at the spring meeting for the following year.

**Section 2:** Each school shall be billed by the secretary on or before September 1<sup>st</sup>, payable on or before September 30<sup>th</sup> following.

**Section 3:** In case of a deficit in the treasury, an assessment shall be levied at the annual meeting by the consent of not less than two-thirds of the member schools who shall determine the amount to be levied. The deficit is to be paid on or before May 15<sup>th</sup>.

**Section 4:** Any profits accruing from Conference sponsored contests or meet shall be deposited in the Conference treasury.

**Section 5:** Any deficits resulting from any Conference sponsored contest or meet shall be pro-rated equally back to participating schools.

### **ARTICLE IX - Amendments**

**Section 1:** A proposed amendment may be presented by any regular or special meeting of the Executive Board.

**Section 2:** If the amendment is approved by a majority of the Executive Board present the proposed amendment will be placed on the agenda of the next meeting of the Executive Board.

**Section 3:** Two-thirds majority of the Conference membership is required for the adoption of the proposed amendment to the Constitution.

### **ARTICLE X - By-Laws**

The member schools of the Indianhead Conference shall be governed by the rules of the WIAA/MHSAA in the conduct of athletic contests.

### **ARTICLE XI - Conference Championships**

- A. Championship trophies shall be awarded only in those sports in which not less than four of the Conference teams participate. No championships shall be awarded in Junior Varsity or Junior High competition.
- B. **Championship shall be determined as follows:**
  - 1. Basketball – Team standing based on best percentage of conference games won after completion of full conference schedule.
  - 2. Baseball – Team standing based on the best percentage of conference games won after completion of all games that would affect a conference championship.
  - 3. Track – The winner of the Conference meet is the champion.
  - 4. Cross Country – The winner of the Conference meet is the champion.
  - 5. Volleyball – Team standings based on best percentage of conference matches won after completion of full conference schedule. Reword: East Division winner and West Division winner will play last match to determine overall Indianhead Conference Champion. Second, third, fourth, fifth and sixth place in each division will also play against each other.

- a. Tie Breaker:
  - i. Head to Head
  - ii. Point Differential (Points for – Points against)
  - iii. Record against Common Opponents
- 6. Softball – Team standings based on the best percentage of conference games won after completion of all games that would affect a conference championship.
- C. Any Conference game that has been postponed will need to be rescheduled. Any Conference game will take precedent over any non-conference game. A question has been asked; what if a school has a non-conference contract?

## **ARTICLE XII - Officials**

- A. Host schools must contact qualified WIAA/MHSAA officials for Varsity, Junior Varsity, and Freshman Sports.
- B. Host schools shall employ WIAA/MHSAA officials for each contest as specified by the WIAA/MHSAA handbook. The officials for varsity basketball games are not to be residents of the host school district.
- C. **Officials Fees:**
  - a. Varsity Basketball \$ 70.00/official (3 Officials)  
\$120.00 /official (double header rate)
  - b. Jr. Varsity Basketball \$ 40.00
  - c. Baseball – Plate and Bases \$ 55.00 (amended fall, 2012)
  - d. Softball – Plate and Bases \$ 55.00
    - i. *Doubleheader* \$ 85.00 (Amended Fall 2011)
  - e. Volleyball Referees
    - i. Jr. Varsity & Varsity \$ 70.00
  - f. Cross Country Starters \$ 60.00
  - g. Conference Track Starter \$ 55.00
  - h. Triple Dual \$ 55.00
  - i. Four Dual \$ 55.00
  - j. Conference Track Scorer \$ 40.00
  - k. Triple Dual \$ 40.00
  - l. Four Dual \$ 40.00
  - m. Clerk of Course \$ 40.00
  - n. Triple Dual \$ 40.00
  - o. Four Dual \$ 40.00
- D. If Mileage is to be paid, it shall be paid at the current WIAA/MHSAA rate per mile both ways.

## **ARTICLE XIII - Athletic Schedule**

### **A. General Rules**

1. The secretary of the Conference shall on or before February 1<sup>st</sup> mail a sports participation survey form for the succeeding school year to the head administrator of all member schools. Member schools by February 15<sup>th</sup> shall commit themselves to sports programs for the succeeding year in writing to the League Secretary. Teams requesting participation later than February 15<sup>th</sup> must receive the approval of each participating school in that sport in order to participate.
2. Individual schools are allowed flexibility in scheduling time and date to reduce transportation costs.
3. Starting time for indoor sports shall be 5:45p.m. (Revised spring 2012), unless an agreement is made beforehand by the involved schools.
4. The basketball schedule will have a mid-season switch of dates for boys and girls from Monday/Thursday to Tuesday/Friday.

### **B. Postponed Athletic Events**

1. Varsity games are to be played as per the Conference schedule except when the health and/or safety of the players and spectators is seriously endangered.
2. A severe electrical and/or wind storm is a valid reason for postponing an outdoor game or meet.
3. Very hazardous traveling conditions for the visiting teams such as may be caused by a blizzard or freezing rain, is a valid reason for postponing athletic contests.

### **C. Postponement Procedures**

1. Either the traveling or host teams may request a postponement.
2. In the case of an outdoor contest, the host school may delay starting the game, or postpone the game if storm conditions warrant.
3. A game started and then postponed shall be completed but not replayed in its entirety except for basketball.
4. In the event a disagreement develops between the two schools involved in the postponement of games, the Conference President and two members of the Executive Board selected by the President shall determine the settlement. If the President is one of the two disputants, he/she shall appoint a third member of the Executive Board to serve in his/her place on the committee.

## **ARTICLE XIV - Admission to Athletic Events**

- A. Each conference school is to receive sixteen conference passes which entitles the bearer to free admission to any and all conference athletic meets or games or any non-conference games or meets with a conference school being the host school. These passes are to be color-coded differently each year.
- B. Players plus two managers, two statisticians, and cheerleaders from the visiting team are entitled to free admission if accompanied by the coach or supervisor.
- C. Admission charges - Ticket prices may be set at the discretion of each individual school district.

## ARTICLE XV - Trophies

- A. Championship trophies (one for each sport) are to purchased by the Conference and presented to the winning school by the Conference Commissioner or other officer if requested by the winning school, at the close of the sports season or at the annual meeting of the Executive Board or the competition that determines the champion.
- B. All trophies awarded in a given year shall be similar with engravings “Indianhead Conference Champion 20\_\_,”
- C. Identical trophies are awarded to co-champions.

## ARTICLE XVI - Other Provisions

- A. All-Conference Teams will be selected in basketball, volleyball, softball, and baseball.” Teams are to be selected within two weeks of the end of the playing season.
- B. Per WIAA/MHSAA rules, any Seventh or eighth grader that is residing in and attending a Wisconsin school, is not allowed to participate at the high school level in conference sponsored activities. MHSAA (Michigan High School Athletic Association) allows 8<sup>th</sup> graders to participate (only if a school has less than 100 enrolled students) Michigan schools participating in the Indianhead Conference will be allowed to use 8<sup>th</sup> graders in JV level contests. They will not be allowed to participate in any Varsity contest.

### C. Dues Structure

- 1. All conference members pay a basic dues fee and supplementary dues for each sport participated in. These supplementary dues are to cover the cost of the trophy and other league expenses in relation to the particular sport.
- 2. All dues shall be billed on September 1<sup>st</sup> and payable by September 30<sup>th</sup>. A school dropping out of a sport committed to the previous spring would forfeit the dues paid to compensate for inconvenience caused to other schools for rescheduling, etc.

### 3. Dues Plan:

Boys’ Basketball .....	\$ 125
Boys’ Track .....	\$ 125
Boys’ Cross Country .....	\$ 125
Boys’ Baseball .....	\$ 125
Girls’ Softball .....	\$ 125
Girls’ Basketball .....	\$ 125
Girls’ Track .....	\$ 125
Girls’ Volleyball .....	\$ 125
Girls’ Cross Country .....	\$ 125
Conference Commissioner .....	\$ 500

## ARTICLE XVII - Amendments

- A. Amendment of the By-laws
  - 1. Proposed changes may be introduced at any regular or special meeting of the Executive Board.

2. If the change is approved by a majority of the members of the Executive Board present, the proposed change will be changed on the agenda of the next meeting of the Executive Board.
  3. A majority of the total membership is required for the adoption of the proposed change to the By-laws.
- B. Amendment of Sport Rules - Proposed changes may be introduced at any regular or special meeting of the Executive Board. A majority vote of the total membership is required for the adoption of a proposed change to the sport regulations.

## **SPORTS REGULATIONS**

### **Boys' and Girls' Basketball**

#### **A. Schedule**

1. The schedule shall be determined by the Conference Commissioner.
2. The schedules are now based on the 10-year schedule, first used in the 1986-87 season.

#### **B. Starting Times**

1. Junior varsity games are to begin at 5:45 PM whenever possible. Junior varsity games will have seven-minute quarters.
2. Varsity games are to begin 20 minutes after the finish of the Junior Varsity game.

#### **C. Uniforms**

1. The host school shall wear light colored uniforms.
2. The visiting school shall wear dark colored uniforms.
3. Varsity uniforms shall comply with and meet WIAA/MHSAA standards.

#### **D. Officials**

1. Host schools must contract qualified WIAA/MHSAA officials for Varsity, Junior Varsity, and Freshman games.
2. Host schools shall employ qualified WIAA/MHSAA officials for each contest as specified by the WIAA/MHSAA handbook.
3. All auxiliary officials (Timer-Scorer) for all varsity games, if not WIAA/MHSAA officials, shall be 18 years of age or older, and shall be a high school graduate.
4. Officials for varsity games must come from outside the host school District.
5. Officials should not work both JV and Varsity games on the same evening.

#### **E. Trophies**

1. The championship trophy for boy's and girl's basketball is to be presented at the close of the season, or at the annual meeting of the Executive Board, or at the game that determines the champion.

#### **F. All-Conference**

1. Coaches must verify that all the athletes they have nominated for All-Conference have not violated the athletic code during that sport season.
2. All-Conference teams shall be selected by the basketball coaches (10 players).
  - a. *Five players will be selected from each division (Amended 2011 Fall)*



*Emergency Meeting) for first team all conference, and five players will be selected for second team all conference.*

3. Members of *First Team All-Conference* teams will receive medals.

#### **G. Tournaments**

1. Sub-regional games played at local sites as assigned by WIAA/MHSAA.

### **Boys' and Girls' Track**

#### **A. Schedule**

1. All meets will be scheduled by individual coaches between league schools and outside of league.

#### **B. Starting Time**

1. All Indianhead track meets will begin at 4:00 p.m. with field events. Running events begin at 4:30 p.m. Conference meet begin at 4:00 p.m.

#### **C. League Chairmanship**

1. To be rotated alphabetically annually school to school unless otherwise agreed upon.

#### **D. Meet Responsibilities**

1. Adult supervisor of all events in league sponsored events.
2. All coaches responsible for safety in the use of field event equipment.
3. All shots and discus will be weighed before any conference sponsored event.
4. Chairman is responsible for the Indianhead League sponsored meet records.
5. Chairman is responsible for sending track meeting information to league coaches.

#### **E. Officials**

1. Must have WIAA/MHSAA registered starter.

#### **F. Trophies**

1. Indianhead Relays – First place trophy and ribbons for the first five places.
2. Indianhead Conference – Conference Championship Team Trophy and ribbons for the first six places. (Medals for the 1<sup>st</sup> place individual. This is the All-Conference person.)
3. Expenses - Schools participating in track are to be assessed on a prorated basis for all track meet expenses.

#### **G. All-Conference**

1. Coaches must verify that all the athletes they have nominated for All-Conference have not violated the athletic code during that sport season.
2. All-Conference teams shall be selected by the coaches (1 per event).
3. Members of All-Conference teams will receive medals.

### **BASEBALL AND SOFTBALL**

#### **A. Schedule**

1. The Conference shall play a spring schedule with softball and baseball schedules coinciding.
2. The Conference Commissioner will determine the schedule.

3. Schedule and dates of the conference games shall be recommended by the Conference Commissioner and sent for approval by the Executive Board.
4. Games will be scheduled for Monday and Thursday. Postponed games are to be made up on a mutually agreed upon date.

**B. Starting Time**

1. Game time is to be 4:30 p.m.

**C. Uniforms**

1. Players shall wear uniforms that clearly identify the team, and the team caps shall be uniform in color and markings.

**D. Officials**

1. Host school shall employ qualified WIAA/MHSAA officials for each contest as specified by the WIAA/MHSAA handbook. These officials are not to be residents of the host school district.

**E. Trophies**

1. To be presented by the Conference Commissioner or other officer if requested by the winning school, at the close of the season, or at the annual meeting of the Executive Board, or at the game that determines the champion.

**F. All-Conference Team**

1. Coaches must verify that all the athletes they have nominated for All-Conference have not violated the athletic code during that sport season.
2. All-Conference teams shall be selected by the coaches (18 players). Nine first team and nine 2<sup>nd</sup> team.
3. Members of first team All-Conference will receive medals and certificates. 2<sup>nd</sup> team all conference will receive certificates.

**GIRLS' VOLLEYBALL**

**A. Schedule**

1. Schedule will be made out by the Conference Commissioner.
2. Schedules approved by the Executive Board.

**B. Starting Time**

1. Junior Varsity matches will start at 5:45 PM with varsity match to follow. By mutual agreement between schools the starting time will be adjusted.

**C. Matches**

1. Varsity – Three games out of five decides the winner of the match. Fourth and fifth games would be played only if necessary or by mutual agreement of the schools.
2. Junior Varsity – Two games out of three decides the match. The third game would be played only if necessary or by mutual agreement of the schools.

**D. Uniforms**

1. Shall comply and meet WIAA/MHSAA standards.

**E. Officials**

1. The WIAA/MHSAA certified officials for varsity girls matches must come from outside the host school district. Auxiliary officials do not have to be adults and

may be residents of the host school district. Auxiliary officials include scorer and linesman.

2. Individual schools will select their own volleyball officials.

#### **F. Trophies**

1. To be presented by the Conference Commissioner or other officer if requested by the winning school at the close of the season or at the annual meeting of the Executive Board or at the game that determines the champion.

#### **G. All-Conference**

1. Coaches must verify that all the athletes they have nominated for All-Conference have not violated the athletic code during that sport season.
2. All-Conference teams shall be selected by the head volleyball coaches.
3. Members selected to *First Team All-Conference* team will receive medals. (14 players, 7 in each division). Second Team all conference team members will receive certificates

### **CROSS COUNTRY**

#### **A. Schedule**

1. Indianhead Invitational – Third Thursday in September
2. Indianhead Conference Meet – Thirteen days after the Invitational. All other schedules will be made by coaches between schools within the league or outside of the league. Conference Meets will be hosted in alphabetical order of participating schools.

#### **B. Starting Times**

1. All scheduled meets are to start at 4:30 p.m.:
  - a.
  - b.
  - c. Starting Time – 4:30 PM
    - i. Middle School: 4:30 PM
    - ii. Girls 5:00 PM
    - iii. Boys 5:30 PM
      1. The Girls and Boys will switch starting times on a yearly basis

#### **C. Uniforms**

1. As per WIAA/MHSAA Regulations

#### **D. Officials**

1. The host school shall employ qualified officials for each contest as specified by the WIAA/MHSAA handbook.

#### **E. Trophies, Ribbons, and Medals**

1. **Indianhead Conference Open and Invitational Meets** –
  - a. Individual Medals: Varsity top 10 finishers receive medals, boys and girls; Varsity finishers 11-15 receive ribbons only.
  - b. Team Medals: Medals to 7 members of 1<sup>st</sup> place team, boys and girls.
  - c. Junior Varsity and Junior High places 1-10 receive ribbons.
2. **Indianhead Conference Meet** -

- d. Champion teams receive conference plaques, boys and girls.
  - e. Medals – Top 10 finishers in for both boys and girls.
  - f. Ribbons – Varsity – 11<sup>th</sup> through 15<sup>th</sup>; JV – 1<sup>st</sup> through 10<sup>th</sup>; JH – 1<sup>st</sup> through 10<sup>th</sup>.
- F. Cross Country Coaches' Meeting and Chairperson will hold a meeting the Wednesday preceding the sectional meet. The Chairperson is assigned alphabetically by school each year.
- G. All-Conference**
- 1. Coaches must verify that all the athletes making All-Conference have not violated the athletic code during that sport season.
  - 2. All-Conference teams shall be selected by the coaches based on point totals in the 3 conference meets. (10 runners each for boys and girls)
  - 3. Members of All-Conference teams will receive medals.

Revised as of May, 2014